

EPA/GSA WYNKOOP RECONFIGURATION  
GOVERNANCE BOARD  
November 7, 2018  
12:00 – 1:00 EDT – 10:00 – 11:00 MDT

## DRAFT AGENDA

### TOPICS:

1. Introductions
2. Project Status
  - a. Lease Amendments: GSA to update on this
  - b. Construction Schedule – Phase 4 almost completed
    - i. Punch List review scheduled for 11/15/18 9:00 am
    - ii. Lessor moving on activities from phase 5 that do not affect building operations, such as gender-neutral restroom, badging center
    - iii. Looking at activities we need to start working in anticipation of release of space
      - a. Move records to the Federal Records Center – Target date 11/30/18
      - b. Property out of 8<sup>th</sup> and 9<sup>th</sup> floor – Target Date 11/30/18. Need GSA support to make this happen.
3. Schedule Discussion
  - a. Construction
    - i. Indoor Air Quality Plan and Testing – Scheduled for 11/9/18 for the 7<sup>th</sup> floor. Results available by 11/15/18.
    - ii. Punch List: Phase 3 happened. Two items left
    - iii. Antenna – Should be completed on time
    - iv. Security Status:
      - a. Schedule and transition for first floor security
        - i.* Lessor proposing December 15, 2018 in their schedule
        - ii.* How do we achieve this transition?
        - iii.* Recommend meeting between GSA and EPA to propose a path forward to the lessor
      - b. LINX Systems – Work continues.
      - b. Interconnectivity of systems (Wynkoop/Bldg. 25/Montana) – still need to work a solution for this.
    - v. Fire/Life/Safety status –
4. Loud Speaker System: Funding to install this. RWA submitted to GSA
5. Helena Office Discussion
6. Action Items
  - a. From this meeting:

## 7. Closing and Adjourn